**Application No. (Office use only)\_\_\_\_\_\_\_\_\_\_\_**

**PRE-REQUISTE PROFORMA TO START BS 4-YEAR PROGRAMME IN COLLEGES (BSFYP)**

**Note: Please use a separate proforma for each subject requested for start of BS 4-Year Programme.**

|  |  |
| --- | --- |
| Subject requested for start of BS 4-year programme |  |
| The subject mentioned above is already being offered as core/optional subject at (Please tick/highlight the appropriate) | □ Inter Level□ Degree/ Bachelor’s level□ Master’s Level□ BS discipline ---------------------------- |
| Name of the college |  |
| Name of the principal of the college |  |
| Official E-mail address of the college |  |
| Principal Office Phone Number |  |
| Administration Office Phone Number  |  |
| Postal Address |  |

**1- DEMAND / REQUIREMENT OF THE AREA**

Explain the local demand of the subject and mention rationale of starting BS 4-Year Programme in the subject you have requested.**(Please use extra sheet if required)**

|  |
| --- |
|  |

**2- ENROLMENT OF STUDENTS**

|  |
| --- |
| Total Enrolment & Number of Students who have Passed |
| Session  | Intermediate | Bachelors | Master’s **(if any)** |
| Total Enrolment | Passed | Total Enrolment | Passed | Total Enrolment | Passed |
| 2016-2017 |  |  |  |  |  |  |
| 2017-2018 |  |  |  |  |  |  |
| 2018-2019 |  |  |  |  |  |  |
| Number of students who are studying the subject or relevant subject requested for BS 4-year programme & number of students who have passed the subjector relevant subject***(Current enrolment of students in this subject/relevant subject at intermediate level should be at least 100)*** |
| Name of the core subject:  |
| Session  | Intermediate | Bachelors | Master’s **(if any)** |
| Total Enrolment | Passed | Total Enrolment | Passed | Total Enrolment | Passed |
| 2016-2017 |  |  |  |  |  |  |
| 2017-2018 |  |  |  |  |  |  |
| 2018-2019 |  |  |  |  |  |  |
| Name of the relevant subject (s):  |
| Session  | Intermediate | Bachelors | Master’s **(if any)** |
| Total Enrolment | Passed | Total Enrolment | Passed | Total Enrolment | Passed |
| 2016-2017 |  |  |  |  |  |  |
| 2017-2018 |  |  |  |  |  |  |
| 2018-2019 |  |  |  |  |  |  |

**3- COMPUTER LABORATORIES (*There must be a functional computer lab (at least 25 computers with internet facility)***

|  |  |
| --- | --- |
| Does the college have computer lab (s)?Please also mention the number of computers in the lab. | □ No □ Yes---------------- |
| **SN** | **Computer Model with Specifications** | **Quantity** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| Connectivity (Tick/highlight one) | * With Servers
* Without Servers
 |
| Internet Connection (Bandwidth) |  |

**4- AVAILABILITY OF REGULAR/CTI/VISITING TEACHERS**

|  |
| --- |
| Please note that number of faculty members for ***the core subject*** i.e. the subject requested for BS 4-year programme must be following:* *Humanities & Languages*
* *Social Sciences: Minimally four subject specialists.*
* *Natural Sciences: Minimally four (preferably five) subject specialists*.

And must be fulfilling either of the following criteria (please tick the appropriate).□ 1 PhDOr□ 2 M.Phil. |
| For Major subject for which BS programme is requested (add more rows, if needed) |
| SN | Name | Designation | Highest Qualification | Subject | Date of Joining the college |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| For Minor and compulsory subjects (as per the course outline)for which BS programme is requested (add more rows, if needed) |
| SN | Name | Designation | Highest Qualification | Subject | Date of Joining the college |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

**5- AVAILABILITY OF CLASS ROOMS (*There must be at least 2-3 class rooms specified for upcoming 2-3 batches of BS 4-Year Programme in this subject.)***

|  |  |
| --- | --- |
| Does the college have a specifically nominated rooms for the coming batch of the requested BS 4-year programme | □Yes □ No |
| Total number of class-rooms in the college |  |
| *Capacity of each class room (Add more rows, if required)* |  |
| Class Room No 1 |  |
| Class Room No 2 |  |
| Class Room No 3 |  |

**6- LABORATORIES (FOR EXPERIMENTAL SUBJECTS ONLY)*(The College must have a lab for the experimental subject). Please also attach the lab specifications required and set by the affiliating university.***

Does the college have separate labs for the subject requested for BS 4-year programme at Intermediate and Bachelors level? (Tick/Highlight the relevant)

□ No □ Yes

Please provide the details of the lab (s) specified for the subject requested for BS 4-year programme:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the Lab | Most recently, when was the lab up-graded (mention year) | No. of students who can work at a time in the lab | No. of Lab attendants | Lab Level (Intermediate or Bachelors) |
|  |  |  |  |  |
|  |  |  |  |  |

Please provide details about laboratory equipment’s (Please add more rows, if needed).

|  |  |
| --- | --- |
| Name of Equipment | Quantity |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **7- AVAILABILITY OF BOOKS IN THE RELEVANT FIELD *(500 books for relevant subject being offered in BS 4 Yearprogram mentioned by affiliated university as per scheme of study)*** |
|  **Availability of Books*Appendix 1*** |
| ***For the core subject*** requested for BS 4-Year Programme (Please add more rows, if needed). |
| SR | Book Title | Author / Editor | Year of Publication | Publisher | Quantity |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| ***For the allied subjects*** (Please add more rows, if needed). |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| Please provide details of the subscribed journals. |
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